

Catherine O'Rourke

Voice Studio Policies

2024



Location:

Studio Address: *(redacted online, please reach out personally)*

Studio Area: West Ashley (Avondale) - Charleston, SC
Virtual Lessons via FaceTime or Zoom

Payment:

Current Pricing as of January 2024 for in-person or virtual lessons:

\$60/30 mins

\$85/45 mins

Payment is expected at each lesson, and is accepted via Venmo, check, or cash.

Make-Up Lessons:

There will be times in the year where I will need to reschedule your lesson, I will try to give you as much advance notice as possible. I will always be as flexible as possible with any scheduling issues you have as well, but please give me advance notice.

24-Hour Cancellation Policy:

- Cancellation with at least 24 hours notice: **Payment is not expected.**
- Cancellation with less than 24 hours notice: **Payment is expected barring emergencies.**

Not only do I rely on lesson income, I always have students who are in need of an extra slot. ***Please give another student an opportunity of a lesson by giving me advance notice of a lesson you plan to cancel.***

When you are sick, please do your best to notify me in advance, and try to give the opportunity for another student to fill your spot. If you are sick the day of your lesson, sickness is the only acceptable exception to the 24-Hour Cancellation Policy outside of emergencies.

Attendance:

Students are expected to be able to attend all scheduled lessons - either their permanent spot or a make-up lesson.

If I notice a pattern of regularly cancelling lessons, I reserve the right to drop the student from the studio. Please respect my time.

Parents:

Parents are welcome to sit in for first lesson to meet with me, talk about the goals of lessons and scheduling, and see how the student and I will work. After this first lesson, parents are asked to please leave the student and I alone to work. Even though completely unintentional, having anyone else in the room creates an environment of self-awareness that is not conducive to effective progress.

Preparation:

Please bring the following to each lesson:

- Your music (3-hole punched and in a binder)
- Pencil
- Water bottle

Some other things you may need if we discuss the need:

- Recording device (voice memos app on iPhone is great)
- Blank manuscript paper (to write exercises)
- Materials for sight-reading work

Practice:

The student and I will come up with a practice agenda together depending on the goals we hope to achieve.

In general, begin each practice session with the exercises we discuss, and then move on to preparing the repertoire for the next lesson. Write down any questions or concerns and we can discuss them in your next lesson.

For those of you including theory/sight-singing in your lessons, I suggest further developing sight reading skills for a short time each day. Coming with questions to lessons is the most efficient way to further your progress. A little bit, but *daily*, goes a long way.

Repertoire:

We will work on a variety of music throughout the year. I welcome your suggestions for repertoire, and together we will decide the appropriate pieces to work on. There's a LOT of music out there, let's try to find you pieces that both further your artistic and technical ability while also bringing you joy.

Questions, comments, concerns?

I am excited to help further your study and artistic life :)

Catherine O'Rourke

(704)806-7800

cat.orourke@gmail.com

Let's Get Singing!

